

## **TORBAY AMATEUR ATHLETIC CLUB - Constitution**

- 1 The Club shall be known as Torbay Amateur Athletic Club, and will be bound by the rules of the organisations to which it is affiliated.
  
- 2 The Club colours will be yellow vests with a red central horizontal band across the chest, and red shorts.
  
- 3 The purposes of the Club are to provide facilities for, and to promote the amateur sport of Athletics in the Torbay area, and community participation in the same. The committee has the power to :-
  - Provide training facilities, equipment, coaching, competitive opportunities, transport, medical, social, and other facilities.
  - Take out any insurance as required for Club activities.
  - Raise funds by appeals, and subscriptions, and open bank accounts.
  - Set aside funds for special purposes or as reserves.
  - Co-operate with or affiliate to firstly any bodies regulating or organising the sport, and secondly any club or body involved with it, and thirdly with government and related agencies.
  - Do all other things reasonably necessary to advance the purposes.
  
- 4 **Club Equity Statement**

Torbay Amateur Athletic Club is committed to ensuring that equity is incorporated across all aspects of its development. In doing so it acknowledges and adopts the following Sport England definition of sports equity:

Sports equity is about fairness in sport, equality of access, recognising inequalities and taking steps to address them. It is about changing the culture and structure of sport to ensure it becomes equally accessible to everyone in society.

Torbay Amateur Athletic Club has a duty of care to all members of the club, and to provide all its services in a way that is fair to everyone.
  
- 5 **Membership of the Club shall be open to anyone interested in the sport on application regardless of sex, age, disability, nationality, ethnicity, sexual orientation, religion or other beliefs, or social / economic status. The club respects the rights, and dignity of every person and will treat everyone equally within the sport.**

However, limitation of membership according to available facilities is allowable on a non-discriminatory basis.

All members will be subject to the regulations of the constitution, and by joining the Club will be deemed to accept these regulations, and codes of practice that the Club has adopted.

All members applying to join the Club will be asked to sign to confirm that they agree to follow the Club's codes of conduct and policies.

The Club's latest versions of the codes of conduct, policies, and procedures are all available on the Club's website - [www.torbayaac.co.uk](http://www.torbayaac.co.uk)

The Club may have different classes of membership, and subscription on a non-discriminatory and fair basis. The Club will keep subscriptions at levels that will not pose a significant obstacle to people participating.

Members will be enrolled in one of the following categories:

Full member	£30
Junior member	£12.50
Second Claim	£30
Concessionary	£18
Family membership	Various rates
Associate member	Free
Honorary / Life member	Free

The Club committee may refuse membership or remove it, only for good cause such as conduct or character likely to bring the Club or sport into disrepute. Any member refused membership or receiving a notice of expulsion may within 7 days of receipt claim the right of appeal to a Special General meeting, which must be held within 14 days of the receipt of the appeal. A majority of those voting at such meetings is necessary to reinstate the member.

Subscriptions will be payable on application and subsequently on the 1st April each year. A candidate for membership must apply in writing on a form provided for the purpose, and elected at the next ensuing committee meeting.

The committee shall have the power to expel any member whose subscription is 2 months in arrears, provided one months notice in writing shall have been sent to such member by a registered letter to his/her last known address, informing the member of the proposed action of the committee. No member whose subscription is in arrears is eligible to represent the Club in any competition.

- 6 A member wishing to resign from the Club shall give notice in writing to the Honorary Secretary, and his/her membership terminates on the date of the notice unless he/she is financially indebted to the Club, in which case the Committee may withhold acceptance of his/her resignation until he/she has discharged any liability. The committee will have the power to expel any member who offends against the Rules of the Club, or in the opinion of the committee renders the member unfit for membership of the Club. Before any such member is expelled, the Honorary Secretary shall give 7 days written notice to attend a meeting of the committee and shall inform him/her of the charges made against him/her. No member shall be expelled without first having an opportunity of appearing before the committee and answering the complaints made against him/her. If the majority of the committee then present votes against the member, expulsion becomes effective.

Appeal against expulsion may be made in accordance with clause 5.

- 7 The responsibility for the management of the Club will be vested in a committee elected at the Annual General Meeting consisting of a President, Treasurer, Honorary Secretary, Senior Team Manager, Junior Team Manager, Membership Secretary, Publicity Officer, Social Secretary, Welfare Officer (male and female) and five other members.

All officers will retire each year but will be eligible for re-appointment.

The committee will also be responsible for the Club funds, property, and affairs.

At least 3 members must be present for the meeting to be valid, and 5 members must attend Committee meetings to form a Quorum.

The Committee will elect their own Chairperson and Vice Chairperson, decisions shall be by simple majority of those voting. The Chairperson will have the casting vote. The committee will have the power to fill any vacancy arising, and will have power to co-opt. Any member who misses 3 consecutive meetings without satisfactory explanation will cease to be a member of the committee.

The Committee may delegate functions to a sub committee, but must specify the scope of its activity and powers, the extent to which it can commit the funds of the Club, its membership, its duty to report back to the committee. The committee may wind up any sub-committee at any time or to change its mandate and operating terms.

- 8 The Property and Funds of the Club cannot be used for the direct, or indirect private benefit of members other than as reasonably allowed by the Rules, and all surplus income or profits are reinvested in the Club.

The Club may provide sporting and related social facilities, sporting equipment, coaching, courses, insurance cover, medical treatment, away match expences, post match refreshments, and other ordinary benefits of Community Amateur Sports Clubs as provided for in the Finance Act 2002.

The Club may also in connection with the sports purposes of the Club:-

Sell and supply food, drink, and related sports clothing and equipment.

Employ members (though not for representing the Club at Athletics) and remunerate them for providing goods and services, on fair terms set by the committee without the person concerned being present.

Pay for reasonable hospitality for visiting teams and guests.

Indemnify the Committee and members acting properly in the course of the running of the Club against any liability incurred in the proper running of the Club, (but only to the extent of its assets).

The committee will have due regard to the law on disability discrimination and child protection.

- 9 The Club year will be from the 1st April to the 31st March, and the Annual General Meeting shall be held in the month of April in each year. The Committee will present a report on the Clubs activities since the previous AGM, to review the financial statement and to elect officers.

The members will discuss and vote on any resolution (whether about policy or to change the Rules) and deal with any other matters specified on the Agenda.

The Honorary Secretary shall give 21 days notice of the AGM. Notice of any business desired to be placed on the Agenda and nominations for officers and Committee must be given to the Honorary Secretary.

An Extraordinary General Meeting shall be called by the Secretary from the Committee or on receipt of a written request signed by at least 10 members. The Honorary Secretary shall call an EGM within 30 days giving at least 7 days notice to all members and stating the business of the meeting.

- 10 The Committee will have the power to alter the Constitution and Rules of the Club, but no alteration shall take effect until confirmed at the Annual General Meeting, or at an Extraordinary General Meeting called for that purpose. The Committee will have the power to nominate as Vice President any member who in the opinion of the majority of the Committee has rendered service to the Club, but the election shall not take effect until confirmed at the next AGM. All Vice Presidents will automatically become Life Members.
- 11 The members may vote to wind up the Club if not less than three quarters of those present and voting support that proposal at a properly convened Extraordinary General Meeting.

The Committee will then be responsible for the orderly winding up of the Clubs affairs.

After settling all liabilities of the Club, the Committee shall dispose of the net assets remaining to one or more of the following:-

- To another Club with similar sports purposes which is a registered charity and or
- To another Club with similar sports purposes which is a registered CASC and or
- To the sports governing body for use by them for related community sports.

- 12 Where there is any conflict between any of the above Rules (Key Rules) and any other rule or rules the Key Rule(s) will take priority. Interpretation of all the Rules must be consistent with the statutory requirements for CASC's (which means Community Amateur Sports Club as first provided for by the Finance Act 2002).

Torbay Amateur Athletic Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

CHAIRMAN    Print

Signature

Dated

SECRETARY    Print

Signature

Dated